

Petoskey District Library

Board of Trustees Meeting Minutes August 24, 2023

Meeting called to order at 5:03 pm by President Kim Block

Present: Kim Block, Ann Ingles, Mike Atchison, Trevor Nelson, Amy Janssens, Quintin Janssens, and Val Meyerson (Library Director). Quorum requirements met.

Absent: none

Agenda approved by consensus.

Minutes from the July 27 meeting approved by consensus.

Bills approved by consensus

Treasurer's report: Trever Nelson referred to the statements provided in the board packet.

Friends of the Library report: Mary Baxter presented on behalf of the Friends.

- The annual used book sale didn't bring in as much money as in previous years. One theory is that there aren't many stores on our end of Mitchell anymore so there are fewer shoppers. To address this, they are considering making the following changes for next year:
 - Putting a table in the street with a sampling of books to draw the attention of shoppers. From there, the shoppers will be directed into the building.
 - Working with some of the nearby businesses to create a carnival atmosphere to attract more shoppers at next year's sale.
- They have entered into a partnership with Beard's for an ongoing used book sale
- They are not having a fall fundraiser this year

Director's report: Val referred the board to her written report, which was provided in advance of the meeting, and highlighted the following:

- Steve Solomon has been hired as the new facility director and will be starting in September.
- Construction update:
 - Val would like some help from the board picking colors for the mortar, caulk, etc.
 - 1st change order: found a concrete pad under the existing ramp that had to be removed and disposed of.
- Participation in the downtown Farmer's Market: 1 more left. This has been a good way to get the word out.
- Intellectual freedom update: still lots of book challenges statewide. MLA is getting an average of 4 requests each day to help individual libraries deal with these challenges.
- The digital circulation numbers are on the rise.
- The Tween Space is still in the planning phase.
- Reviewed progress on the current 3-year strategic plan, which ends at the end of 2023.

Board Comments:

- Amy asked Val if there are any updates on finding a solution for replacing the gutters. Val will ask Amanda.
- Kim thanked Val for being involved in so many different organizations across our community and the state.

Unfinished Business: None

New Business:

- **MOU with LTCT:** Val explained the proposed Memorandum of Understanding between the PDL and the LTCT regarding the sharing of expenses and division of responsibilities for the Film series. Ann moved to authorize Val to sign the MOU with LTCT. Motion seconded by Amy. Motion passed unanimously.
- **Budget Review:** There was a discussion around the proposed 2024 raises for the Executive Director, full time employees, and part time employees. No action was taken.

Public Comments: None

Adjournment: Meeting adjourned at 5:46 pm by Kim Block

Submitted by Mike Atchison, Secretary