

Petoskey District Library

Board of Trustees Meeting Minutes October 27, 2023

Meeting called to order at 5:00 pm by President Kim Block

Present: Kim Block, Ann Ingles, Mike Atchison, Amy Janssens, Quintin Janssens, and Val Meyerson (Library Director). Quorum requirements met.

Absent: Trevor Nelson

Agenda approved by consensus.

Minutes from the September meeting approved by consensus.

Approval of September Bills: Amy asked about magazine subscription expense. Val explained print vs digital expenses. Ann asked about \$100 to DMB. Val explained. Bills approved by consensus.

Treasurer's report: President Block referred the board to the reports in the packet.

Friends of the Library report: Cindy Zipp presented on behalf of the Friends.

- They are working on updating their directory.
- They recently hosted 2 dinners for the Growing Readers Together program. The Friends were pleased to see the Superintendent of Petoskey schools attended one of these, along with 2 building principals.
- The downtown open house is on December 1st. The Friends will be doing a candy cane village and lots of other fun stuff for the kids.
- President Block asked about attracting people to our end of Mitchell and if the Friends are concerned. They are not. Attendance is always good.

Director's report: Val referred the board to her written report, which was provided in advance of the meeting, and highlighted the following:

- Building update: The concrete is being poured. The parapet has required a lot of work and expense, not surprisingly.
- Val recapped the recent MLA conference.
- Val announced Nisa's recent MLA award for excellence in services to youth. The board thanked and congratulated Nisa, who was in the audience.
- Val is looking into the feasibility of converting the Student Board Member into a voting member. She will report back to the board after getting more information.
- Val is going to Emmet Co. small claims court to try to recover some of the money spent by our library to cover fees for books never returned by one of our patrons. The amount is over \$1000.
- Kim asked for clarification on the Wonder Media program. Val deferred to Nisa who explained the plans for implementing this program locally and the program objectives.

Board Comments:

- Amy commented that many families and staff from Sheridan school have expressed their appreciation for the library's literacy programming. Amy complimented Val and the staff for all the great programming that is currently in place.

Unfinished Business: None

New Business:

- **2024 Budget Amendment:** Vat explained the minor adjustments. The result is a net gain.
- Ann moved to approve the budget as amended. Amy seconded. Motion passed unanimously.
- **Confidentiality policy** - in packet for the board's edification. No changes to the policy were proposed.
- **General Use policy** - extended the library card term from 2 years to 4 years to reduce the number of renewals for the benefit of both the staff and the patron. Approved by consensus.

Public Comments: Holly A. renewed her desire to be able to attend board meetings by Zoom and asked why the board is reluctant to do this. Val explained the difficulties that doing so have presented in the past. Holly thanked Steve, the new facility manager, for removing shrubs to create a safe passage for employees entering the rear of the building.

Adjournment: Meeting adjourned at 5:38 pm by Kim Block

Submitted by Mike Atchison, Secretary