

PDL thanks you
for using our
24/7 locker
service!



A special thank you to the
Petoskey-Harbor Springs
Community Area
Foundation for awarding
the grant that allowed us
to make this purchase.



Petoskey-Harbor Springs Area
community foundation

Library Hours:

Monday-Friday:

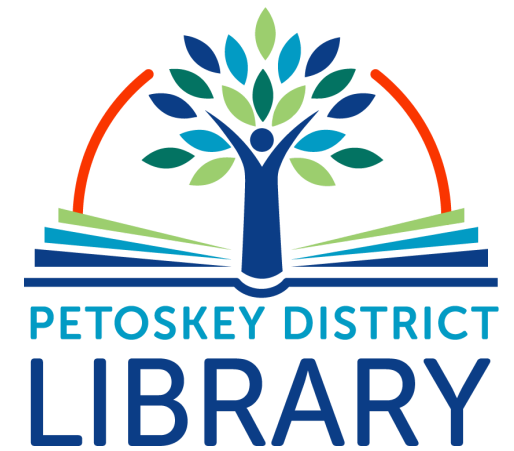
10am-6pm

Saturday:

10am-5pm

Sunday:

12pm-5pm



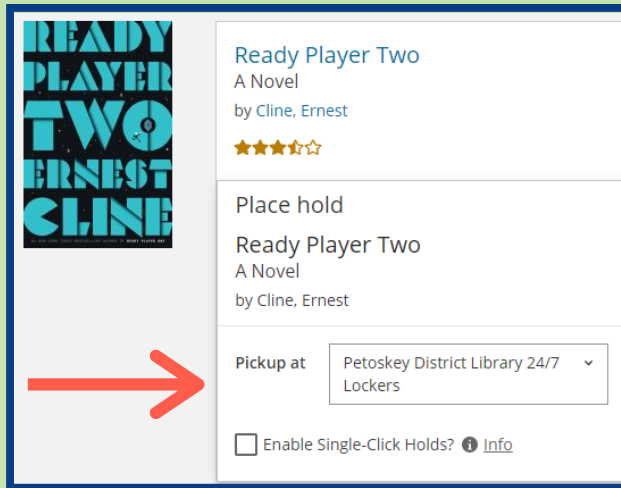
Can't pick up your library items
during regular library hours?
Choose to pick them up from
our 24/7 entry lockers!

Petoskey District Library
500 E Mitchell St
Petoskey MI 49770

www.petoskeylibrary.org
231.758.3100
library@petoskeylibrary.org

Requesting Lockers:

You can request items using our online catalog and then choose **Petoskey District Library 24/7 Lockers** as your pickup location. If you have existing available holds that you would now like to pick up from our lockers, contact us during regular library hours at 231.758.3100, press 2.



Ready Player Two
A Novel
by Cline, Ernest
★★★★☆

Place hold
Ready Player Two
A Novel
by Cline, Ernest

Pickup at Petoskey District Library 24/7 Lockers

Enable Single-Click Holds? [Info](#)

If you haven't turned on **Single-Click Holds** in your account preferences in our online catalog, each time you place a hold you will be prompted to choose a pickup location. To turn **Single-Click Holds on/off** and set your preferred pickup location:

- Log in to your account at www.petoskey.bibliocommons.com
- On the top-right of the menu, click your username to access the dropdown.
- Click **My Settings**.
- Find the **Account Preferences** section.
- Your current default pickup location is shown under **Hold and Pickup Locations**.
- Use the green toggle switch under **Single Click Holds** to turn this feature on or off.
- Click **Change** to choose a new location from the dropdown list.
- Click **Save Changes**.

Picking Up Items from the Lockers:

Place your requests. Staff fill the lockers just twice daily. Your items are ready for pickup from the lockers only when you receive a notification by email, text, or phone. In the notification you are given the locker letter and 4-digit combination (this is the last 4 digits of your library barcode/user ID).

Find your locker, punch in the 4-digit code, turn the locker handle. After retrieving your item(s), please close the locker door.

Notes on Item Pick-up:

All items placed in lockers will **already be checked out to your library account**. Due dates will either be printed on a receipt, or written on the item. If you no longer need an item from the locker, or want to return other library items, you must use one of the outdoor book returns.

Items will be held in the lockers for 48 hours. If items are not picked up, they will be checked in and returned to the shelves, or the loaning libraries. We can hold items longer if you let us know during regular library hours at 231.758.3100, press 2.

Notes on the Lockers:

- Most library items are available for pickup in a locker, as long as they will fit safely inside without being damaged, including Library of Things items.
- If patrons have difficulty reaching very high or low places, or need ramp access, they can let staff know before placing their holds by calling 231.758.3100, press 2. We will make other accommodations based on locker availability.
- These lockers are being monitored by video surveillance.
- Please call staff during regular library hours if you have trouble using the lockers, or need special assistance. 231.758.3100, press 2. Three wrong attempts at opening the locker will lock you out.

**NURTURE KNOWLEDGE,
DRIVE DISCOVERY,
CONNECT COMMUNITY.**