

## Petoskey District Library

### **Board of Trustees Meeting Minutes June 23, 2022**

#### **Call to order at 5:00 by President Ann Ingles**

**Present:** Kim Block (Petoskey), Ann Ingles (Petoskey), Trevor Nelson (Petoskey), Mike Atchison (Petoskey), Amy Janssens (Petoskey), Isabel Dunn (Little Traverse Township) and Val Meyerson (Petoskey) (Library Director). (Quorum requirements met)

**Introduction:** Ann introduced our newest board member, Isabel Dunn. This is historic as she is our first student board member.

**Agenda and Minutes Approved by consensus:** No changes.

**Bills Approved:** No changes. Kim asked if the bill for \$18,500 to OHM was the entire expense. Val explained that there will be another payment and that the Friends of the Library gave \$10,000 to help pay for this expense. Amy asked about Two Glass Gents and found out they clean the windows in both buildings in the spring. Bills were approved.

**Public Comments:** None.

**Treasurer's Report:** Amy asked for clarification about new revenues over net expenses. Val explained that the library spent more than it took in this month. The library only gets its revenue twice a year. The Treasurer's report was approved.

**Board Members' Comments:** None

#### **Friends of the Petoskey Library (Jane DamSchroder):**

- June's Carnegie program will be the history of Walloon presented by Lauren McIntyre about the history of families who settled Walloon Lake.
- The summer celebration was well attended and many books were given to children.
- They are getting ready for their big summer sale during sidewalk sales.
- They continue to plan for the annual fundraiser, Night at the Library. They will perform 5 vignettes from 5 different books. **Director's Report** (Val Meyerson):
- The library is hoping to get a scanner kit from the Digital Preservation Project to digitize the vertical files (newspapers, etc).
- Act Against Antisemitism went well. MSU Hillel speaker, Maddy Jackson, had a 10 minute video on the history of antisemitism and will share it with the library. Val would like to have her back the month the holocaust exhibit is here.
- June 28th, the anniversary of Stonewall, the library kicks off its community read. 50 copies of *Last Night at the Telegraph Club*, compliments of the Friends, are available for patrons. PHS Diversity Club designed the action card. At 5:30 there will be a Pride

parade down to the highway.

- A budget amendment will be proposed after more information is gathered from OHM.
- Mike asked about the 4th of July float. The library does this on the even years.
- Mike asked about the Hestia grant. Val said the library has received this 4 times for Growing Readers Together.
- Tutoring will happen this summer between July 11 and August 26. They added 2 tutors.
- Trevor asked how well attended the community Tai Chi is. Val responded that about 15 people show up Tuesdays and Thursdays at 9:00 am.

**Board Members' Comments:**

- Mike asked how Isabel was feeling and suggested she bring a laptop if she was comfortable.
- Amy is grateful for all the opportunities and partnerships the library is offering.
- Ann suggested board members attend the trustee round table held at the Carnegie on July 14 from 1-3.

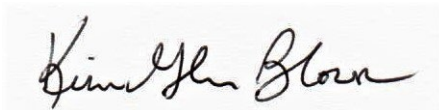
**New Business:**

**Building Committee**

- Kim summarized the committee meeting, reporting that they looked over crucial and noncritical repair suggestions over years 1 and 2. They looked at making some changes in the timeline, asking clarifying questions of OHM, and acceptance or rejection of suggestions.
- Val discussed the snowmelt system and its inaccurate expense. She reported on the parapet.
- Val explained the revenue resources. Kim said that there may be \$117,000 left over after the critical and noncritical repairs. This may be used up paying OHM, added expenses, and/or inflation. Val said contingency is about 20%.
- Val said we can ask OHM to create bid documents and/or manage the project. Or, we can get second and third bids. Mike pointed out that we already have invested in OHM and they know the project.
- Val reminded us that we have a board purchasing procedure we will need to use for expenses beyond \$20,000.
- Ann wanted to know if the building committee will be responsible for suggestions on maintenance as well. She also reminded the committee to post their meetings.

**Public Comments:** none

**Adjournment:** Ann adjourned the meeting at 5:47.

A handwritten signature in black ink that reads "Kim Block". The signature is written in a cursive, flowing style.

Minutes submitted by Kim Block.