Board of Trustees Meeting Minutes
June 23, 2022

Call to order at 5:00 by President Ann Ingles

Present: Kim Block (Petoskey), Ann Ingles (Petoskey), Trevor Nelson (Petoskey), Mike Atchison (Petoskey), Amy Janssens (Petoskey), Isabel Dunn (Little Traverse Township) and Val Meyerson (Petoskey) (Library Director).
(Quorum requirements met)

Introduction: Ann introduced our newest board member, Isabel Dunn. This is historic as she is our first student board member.

Agenda and Minutes Approved by consensus: No changes.

Bills Approved: No changes. Kim asked if the bill for $18,500 to OHM was the entire expense. Val explained that there will be another payment and that the Friends of the Library gave $10,000 to help pay for this expense. Amy asked about Two Glass Gents and found out they clean the windows in both buildings in the spring. Bills were approved.

Public Comments: None.

Treasurer’s Report: Amy asked for clarification about new revenues over net expenses. Val explained that the library spent more than it took in this month. The library only gets its revenue twice a year. The Treasurer’s report was approved.

Board Members’ Comments: None

Friends of the Petoskey Library (Jane DamSchroder):
- June’s Carnegie program will be the history of Walloon presented by Lauren McIntyre about the history of families who settled Walloon Lake.
- The summer celebration was well attended and many books were given to children.
- They are getting ready for their big summer sale during sidewalk sales.
- They continue to plan for the annual fundraiser, Night at the Library. They will perform 5 vignettes from 5 different books. Director’s Report (Val Meyerson):
  - The library is hoping to get a scanner kit from the Digital Preservation Project to digitize the vertical files (newspapers, etc).
  - Act Against Antisemitism went well. MSU Hillel speaker, Maddy Jackson, had a 10 minute video on the history of antisemitism and will share it with the library. Val would like to have her back the month the holocaust exhibit is here.
  - June 28th, the anniversary of Stonewall, the library kicks off its community read. 50 copies of Last Night at the Telegraph Club, compliments of the Friends, are available for patrons. PHS Diversity Club designed the action card. At 5:30 there will be a Pride
parade down to the highway.

- A budget amendment will be proposed after more information is gathered from OHM.
- Mike asked about the 4th of July float. The library does this on the even years.
- Mike asked about the Hestia grant. Val said the library has received this 4 times for Growing Readers Together.
- Tutoring will happen this summer between July 11 and August 26. They added 2 tutors.
- Trevor asked how well attended the community Tai Chi is. Val responded that about 15 people show up Tuesdays and Thursdays at 9:00 am.

Board Members’ Comments:

- Mike asked how Isabel was feeling and suggested she bring a laptop if she was comfortable.
- Amy is grateful for all the opportunities and partnerships the library is offering.
- Ann suggested board members attend the trustee round table held at the Carnegie on July 14 from 1-3.

New Business:

Building Committee

- Kim summarized the committee meeting, reporting that they looked over crucial and noncritical repair suggestions over years 1 and 2. They looked at making some changes in the timeline, asking clarifying questions of OHM, and acceptance or rejection of suggestions.
- Val discussed the snowmelt system and its inaccurate expense. She reported on the parapet.
- Val explained the revenue resources. Kim said that there may be $117,000 left over after the critical and noncritical repairs. This may be used up paying OHM, added expenses, and/or inflation. Val said contingency is about 20%.
- Val said we can ask OHM to create bid documents and/or manage the project. Or, we can get second and third bids. Mike pointed out that we already have invested in OHM and they know the project.
- Val reminded us that we have a board purchasing procedure we will need to use for expenses beyond $20,000.
- Ann wanted to know if the building committee will be responsible for suggestions on maintenance as well. She also reminded the committee to post their meetings.

Public Comments: none

Adjournment: Ann adjourned the meeting at 5:47.

Minutes submitted by Kim Block.