

Petoskey District Library

Board of Trustees Meeting Minutes May 23, 2024

Meeting called to order at 5:00 pm by President Kim Block

Present: Kim Block, Ann Ingles, Mike Atchison, Amy Janssens, Quintin Janssens, Trevor Nelson, and Val Meyerson (Library Director). (All present). Quorum requirements met.

Agenda: Approved by consensus.

Public Comment: none

Minutes from the April meeting: approved by consensus.

Approval of April bills:

- Ann asked about the Emmet Co. DPW bills. Val explained it was for recycling.
- Approved by consensus.

Financial Statement review:

- No questions from the board.

Friends of the Library report: Ann Barfknecht presented on behalf of the Friends.

- 2 new board members, including a treasurer
- Summer reading kickoff is June 7. The books will be provided by the Friends
- June Carnegie program: History of Walloon Lake. Will be held at CTAC auditorium for more seating capacity.
- Q. by Kim Block: Will there be a "Night at the Library" fundraiser this fall? Ann responded in the negative. They are trying to come up with a different idea.

Director's report: Val referred the board to her written report, which was provided in advance of the meeting, and highlighted the following:

- All 4 townships have now signed the library contracts (subject to approval by voters later this year).
- Speak 4 Yourself is tonight at 6:30 pm.
- Thank you to Trevor and the LTCT for help with the history of the Carnegie presentation.
- Congratulations to Quintin for being awarded the first Little Traverse Library Guild scholarship.
- The Community Recovery Alliance has turned their office into a community center.
- Summary of monthly usage report: Most numbers are up year-over-year.
- The library will have staff marching in the 4th of July parade. Board members are welcome.
- Construction update: A few minors things still left to do

Comments / Questions from Township representatives:

- Resort: Holly A. was present and commented that Resort Twp loves the library.
- No other townships were represented.

Board Comments:

- Amy thanked Val and the staff for visiting the schools.
- Trevor asked if there are any events planned for Pride month. Val stated that no events are planned.

Unfinished Business:

- Student Trustee update: Mike informed the board that he and Kim interviewed 2 candidates/applicants, and explained that they were both great candidates but that Brady Olsen is our recommended choice at this time. Mike made a motion to approve Brady as the new student trustee. Trevor seconded. Approved by unanimous vote.

New Business:

- **Student Trustee exit interview** - Trevor presented the highlights of his exit interview with Quintin, including some suggestions by Quintin to improve the engagement of the student trustee. Quintin thanked the board and encouraged the board to continue the position and expressed confidence that awareness of the opportunity will grow in the high school.
- **Budget Amendment** -
 - Val explained the needed changes to the budget in capital outlay and insurance expense.
 - Kim appreciated the remaining fund balance of \$440k.
 - Ann moved to approve. Amy seconded. Approved by unanimous vote.
- **Strategic Planning:**
 - Val explained the draft template that was provided in the board packet.
 - Val requested a board volunteer for the strategic planning committee, but stated that we do not need to determine who that is today. No determination was made.
 - The survey that was put out received approximately 1000 replies. This will help the committee.
 - Val is considering conducting another survey to drill down into the results of the first survey.
 - Kim asked who took the survey. Val explained it was mostly given to library users.
 - Kim asked if we have done a strategic plan before. Val explained that yes, we are currently in the final year of a 3-year strategic plan.
 - Kim asked where the template came from. Val explained the origin and how we will use it and what we expect to get from it.

Public Comment:

- Holly A. (Resort Twp) - It would be great to have a township representative on the strategic planning committee.

Adjournment: Meeting adjourned at 5:40 pm by Kim Block

Submitted by Mike Atchison.