

**Petoskey District Library
Board of Trustees Meeting Minutes
April 24, 2025**

The meeting was called to order at 5 PM by President Kim Block.

Present: Kim Block, Laura Dinon, Ann Ingles, Amy Janssens, Trevor Nelson, Val Meyerson (Library Director) and Brady Olson (student)
All board members were present.

Agenda: The agenda was approved by unanimous consent with no changes.

Public Comment: None

Approval of Minutes: The minutes of the regular meeting of March 18, 2025 were approved by unanimous consent.

Approval of Bills: Payment of the March 2025 bills was approved by unanimous consent.

Treasurer's Report on Financial Statements: Trevor stated that the financial statements still look good.

Reports:

- Friends of the Library - Co-president Lori Smith stated that the Friends have agreed to contribute funds toward additional shelving for book pick-up at the circ desk with a cart corral on the other side. The system will be built by a local carpenter,
- Comments from Township Representatives - No comments.
- Director's Report - Val had provided a written report. She highlighted the allergen free Easter Egg Hunt and the Earth Day celebration, which included 135 birch trees for the children to take home to plant. This was a partnership with Neighborhood Forest. Val mentioned that at the staff meeting after the ice storm the possibility of using the Carnegie building as a warming center

for the community in any future disaster situation was suggested. A generator would have to be installed.

The disbursement from the library fund at the Community Foundation was \$4000 this year. After discussion the Board agreed to reinvest the money to grow the fund, which has often been done over the years. There is now \$97,000 in the fund.

Val gave an update on the situation with the Institute of Museum and Library Services (IMLS) federal funds which are in danger of being cut by the current administration. Michigan uses these funds to provide Melcat (Michigan Electronic Catalog) services all over the state. The Library of Michigan is working hard to get information. Michigan is part of a lawsuit against these federal funds being canceled.

Board Member Comments:

Kim mentioned an excellent library program on mushrooms that she attended.

- **Unfinished Business:** New Student Trustee

There were four applicants for the position. Kim, Amy, and Brady will interview two of them at the end of April/beginning of May. Trevor will conduct an exit interview with Brady today after this meeting.

New Business:

1. New Roof Bids Approval - Facilities Manager Steve Solomon went over his process for soliciting bids and reviewing and researching the bids received. He presented in-depth reports on the two bidders who had completed all the requirements. There was a lot of discussion, as this is a major project.

*Ann moved and Laura seconded to award the bid for the new roof on the library to NBMV Construction and their primary roofing contractor NB Roofing, with the inclusion of Options 1 and 4. Further discussion.

Val indicated that the total bid including options 1 and 4 as well as the preferred customer discount comes to \$143,127.00. Steve said that the timeline would be about 3 weeks. Board members thanked Steve profusely for all the work he had done in bringing the bids and information to the Board. A roll call vote was taken:

- Trevor Nelson Yes

- Amy Janssens Yes
- Kim Block Yes
- Laura Dinon Yes
- Ann Ingles Yes

The motion carried.

2. Exit Interview Schedule - Trevor and Brady will meet after this meeting.
3. Local History Room Policy Change - In addition to the minor changes to the policy presented in the agenda packet, Reference Librarian Mary Beauchamp had requested that a statement be added that personal family scrapbook records will not be included in the library collection. * Trevor moved and Laura seconded to approve the changes in the Local History Room policy as stated with the addition proposed by staff. The motion carried unanimously.
4. General Use Policy Review - *Laura moved and Kim seconded to approve the changes in the General Use policy as stated. The motion carried unanimously.

Public Comments: None

Adjournment: Kim adjourned the meeting at 6:12 pm.

Respectfully submitted,

Ann Ingles, Secretary