

PETOSKEY DISTRICT LIBRARY
Board of Trustees Meeting Minutes
June 26, 2025

The meeting was called to order at 5:00 pm by President Kim Block

Present: Kim Block, Ann Ingles, Amy Janssens, Laura Dinon (5:15), Moira Donahoe (student) and Val Meyerson (Library Director)

Absent: Trevor Nelson

Agenda: The agenda was approved by unanimous consent with no changes.

Public Comment: None

Approval of Minutes: The minutes of the regular meeting of May 22, 2025 were approved by unanimous consent.

Approval of Bills: Payment of the May 2025 bills was approved by unanimous consent.

Treasurer's Report on Financial Statements: Kim asked about the fund balance, given the recent expenditures for the new roof. Val stated that the fund balance on the May statement shows \$184,000 and the reserve fund is \$273,000, so it is still in good shape.

Reports:

- Friends of the Library - Karen Cole, a volunteer in the Friends used book store, reported that the Friends are busy prepping for the annual used book sale which is scheduled for July 24 and 25. They have discussed doing ads on Facebook.
- Comments/questions from Township Representatives - Joe Hoffman, representing Bear Creek Township stated that he and Township Supervisor Denny Keiser recently had a good meeting with Val and Kim. He asked about the condition of the main entry doors of the library. Val responded that door maintenance is already on the to-do list.
- Director's Report - Val provided a written report. She is working on a data study of library activity but has not yet seen any trends. The summer reading program is going well, and the kick-off event was extremely well-received. A structural leak in the foundation on the east side of the former Bell building was found and is being addressed. Val is a member of the committee to hire a new MLA executive director.

Board Members' Comments: Kim welcomed Moira Donahoe, our new student board member, to her first official meeting. Amy thanked Val and her staff again for the youth services the library provides, giving her confidence in recommending the library to her students as a safe and inviting place to go.

Unfinished Business: There was no unfinished business.

New Business:

1. The new email communication process for board members was acknowledged as much easier to use than the previous system.
2. General Use Policy - Val decided to leave the Mackinaw library on the list of PAC2 libraries without including the names of its branches.
*Laura moved and Amy seconded to approve the recommended changes to the General Use policy. Motion carried unanimously.
3. Long Overdue Policy - *Laura moved and Kim seconded to approve the Long Overdue policy as presented. Motion carried unanimously
4. Meeting Room Policy - *Amy moved and Laura seconded to approve the Meeting Room policy as updated. Motion carried unanimously
5. Solicitation and Petitions Policy - *Laura moved and Ann seconded to approve the Solicitations and Petitions policy as presented. Motion carried unanimously.

Public Comments: There were no comments from the public.

Adjournment: Kim adjourned the meeting at 5:35 PM.

Note: The July 24th meeting will be held at the Carnegie building and will include a walk-through inspection of the building.

Respectfully submitted,
Ann Ingles, Secretary