PETOSKEY DISTRICT LIBRARY
Board of Trustees Meeting Minutes
September 25, 2025

The meeting was called to order at 5:00 PM.

Present: Kim Block, Laura Dinon, Ann Ingles, Amy Janssens, Trevor Nelson, Moira Donahoe (student) and Val Meyerson (Library Director). All Board members were present.

Agenda: The agenda was approved by unanimous consent.

Public Comments: There were no public comments.

Approval of Minutes: The minutes of the meeting of September 4, 2025 were approved by unanimous consent.

Approval of Bills: Payment of the August 2025 bills was approved by unanimous consent.

Treasurer's Report on Financial Statements: Trevor stated that revenues are still exceeding expenditures and that we are doing well.

Reports:
- Friends of the Library - There was no representative present.
- Comments/Questions from Township Representatives: Garrett Muir, representing Bear Creek Township, was present but had no questions or comments.
- Director's Report - Val had provided a written report. She reminded Board members that the Friends fundraiser Night at the Library is coming up on October 9 and tickets are available. Repairs due to leaks along the east wall of the library are nearly complete. There will be no insurance claim due to the high deductible. The teen area sofa is being reupholstered. The website will be transferred to the new program and has been checked for compliance with the new ADA accessibility requirements. Val also shared that new information from the schools indicates that they will be able to assist again in the spring with funding for the Growing Readers Together program.

Board Member Comments: Amy was happy to learn that the tutoring program will continue and that the staff is near the end of dealing with construction disruptions. Kim inquired if the new Wellness Committee activities are well received, and Val replied that they seem successful.

Unfinished Business: There was no unfinished business.

New Business:

1. Memorandum of Understanding with Emmet County - This is to formalize an understanding that in the event of an emergency either party may shelter at a facility of the other party. * Laura moved and Trevor seconded to approve the Memorandum of Understanding with Emmet County as presented. Motion carried unanimously.
2. Gifts and Donations Policy Update - This update included a new minimum donation amount for a gift book and new wording in the instructions.
   *Amy moved and Laura seconded to approve the update to the Gifts and Donations Policy. Motion carried unanimously.
3. 2026 Budget Presentation - Val led the Board through the proposed budget for 2026, provided explanations and entertained questions. Discussion. Moira asked when we could expect to hear about money from the state. Val replied that no one had any idea due to the fact that it was looking doubtful that the state legislature would have a budget in place by the October 1 deadline. Kim noted that grant dollars are down for 2026, and the uncertainty of the amount received from penal fines was discussed. Board members stated their appreciation for Val's presentation.
   *Kim moved and Ann seconded to approve the 2026 budget as presented.
   Motion carried unanimously.

Public Comment: Garrett announced that the county is working on a master plan, and there will be open houses to collect public opinion. Check the Emmet County website for details.

Adjournment: The meeting was adjourned at 5:54 PM.

Respectfully submitted,
Ann Ingles, Secretary