

PETOSKEY DISTRICT LIBRARY
Board of Trustees Meeting Minutes
September 4, 2025

The meeting previously scheduled for August 28 was changed to September 4.

The meeting was called to order by President Kim Block at 5:05 pm.

Present: Kim Block, Laura Dinon, Ann Ingles, Trevor Nelson, Moira Donahoe (student) and Val Meyerson (Library Director). Amy Janssens was absent.

Agenda: The agenda was approved by unanimous consent.

Public Comments: None

Approval of Minutes: The minutes of the regular meeting of July 24, 2025 were approved by unanimous consent.

Approval of Bills: Payment of the July 2025 bills was approved by unanimous consent.

Treasurer's Report on Financial Statements: Trevor said that the finances look good and that we will be discussing the 2026 budget later in the meeting.

Reports:

- Friends of the Petoskey Public Library - Merry Baxter reported that the focus is on the big fundraiser Night at the Library to be held on October 9. Tickets are \$100 per person and will be available shortly. Merry also reported that she has joined the board of the Friends of Michigan Libraries and that that group is working on a new website.
- Comments/Questions from Township Representatives - There were no township representatives present.
- Director's Report - Val had provided a written report. She has been busy ticking off strategic plan items for which she provided a chart. Val has also

been active with some MLA committees including the search committee for the next MLA Executive Director.

Board Members' Comments: Kim commented on the new fall newsletter and all the exciting library activities coming up.

Unfinished Business: There was no unfinished business.

New Business:

1. 2026 Draft Budget Review: This was the first review of the proposed budget for 2026. There was discussion about various items and explanations from Val, who noted that an interest payment from the city kept the fund balance up. More details will be discussed at the next meeting.
2. Director Mid-year Goals Review: This was a review of progress towards the agreed-upon goals of the Library Director for the year. Things are on course.
3. Personnel Handbook Updated: Discussion. *Trevor moved and Laura seconded to adopt the amended Handbook. Laura stated that she has previously read the Personnel Handbook in her professional capacity and found in reading it today that it remains a good document. Motion carried unanimously.

Public Comments: None

Adjournment: The meeting was adjourned at 5:45 pm.

Respectfully submitted,
Ann Ingles, Secretary