

## STUDENT TRUSTEE DESCRIPTION

Application Due Date: **March 21, 2024**

Position: **Student nonvoting member of district library board**

Description:

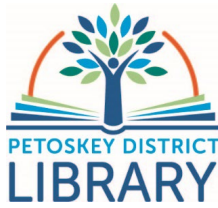
- In order to better represent the youth in our community, the Board of Trustees is recruiting a non-voting, student member of its Board.
- Review budgets and policies
- Acts as sounding board for staff
- Serve as a representative for teens in the Petoskey area
- Represent the interests of your school, community, and yourself by suggesting new programs and services when appropriate

Requirements:

- Attend monthly meetings: 5:00pm on the 4th Thursday of each month (except December) for about an hour
- Prepare for meeting by reading monthly board packets.
- Attend at least 9 of 11 meetings. Students need to plan ahead for practices, games and vacations.
- Live in the library's service area: City of Petoskey, Township of Bear Creek, Little Traverse, Resort or Springvale.
- Be a Petoskey District Library card holder
- Be in 10<sup>th</sup>, 11<sup>th</sup>, or 12<sup>th</sup> grade for the 2024/25 school year.
- Serve one school year, June through May

Application Process:

- Complete the application and supplemental attachments fully and submit by deadline
- Direct reference to complete form and submit by deadline
- Sit for an interview with two board members



**STUDENT TRUSTEE**  
APPLICATION & SUPPLEMENTAL QUESTIONS

A governing board of five trustees runs the Petoskey District Library. To better represent the youth in our community, the Board of Trustees is recruiting a non-voting, student member of its Board.

Name: \_\_\_\_\_  
Cell Phone: \_\_\_\_\_  
E-mail Address: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
City: \_\_\_\_\_ Zip: \_\_\_\_\_ School: \_\_\_\_\_  
Birth Date: \_\_\_\_\_ Grade : \_\_\_\_\_  
  
Parent/Guardian's Names: \_\_\_\_\_

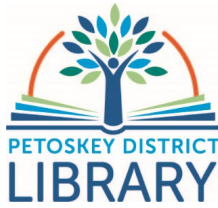
Application Process:

- Complete this application fully and submit by deadline: **March 21, 2024**
- Direct reference to complete form and submit by deadline: **March 21, 2024**
- Sit for an interview with a few board members

TELL US ABOUT YOURSELF Please **type** your answers in detail to the following questions on a **separate** piece of paper. If you are unable to submit a typed copy, a hand-written copy using ink pen and using print will do.

1. What are you involved with, both within your school (interest groups, school sports teams, etc.) and outside of school (interests, work, music, etc.)? List all activities within and outside of school in order of importance (include awards, honors, leadership positions, etc)
2. How you will balance your time between various activities? What will you do if you have a conflict with a library board meeting or event?
3. Why are you interested in joining the Petoskey District Library Board?
4. What strengths and skills will you be able to contribute to the success of the Petoskey District Library Board?
5. If you were asked to make the Petoskey District Library better, what idea(s) and/or event(s) would you add to get teens more involved in the community?
6. What kitchen utensil would you be and why? (Please describe in detail)

Please email, mail, or drop-off by March 21 to:  
Petoskey District Library: 500 East Mitchell Petoskey, MI 49770  
Phone: (231) 758-3120 [vmeyerson@petoskeylibrary.org](mailto:vmeyerson@petoskeylibrary.org)



## **BOARD MEMBER COMMITMENT PLEDGE**

Applicant: While it is true that being a part of the Petoskey Library Board may “look good” on a resume or a future college application, we strongly discourage anyone who is joining solely for this reason. There is a time and effort commitment involved. We are a group committed to making a difference in our community through educating and connecting our patrons.

Attendance/Tardiness: Petoskey District Library trustees are expected to attend all meetings. In the event that a trustee knows they will miss a meeting, they must notify the library director beforehand.

Meetings: The Petoskey District Library holds meetings on the 4th Thursday of every month (except December), at 5:00PM (subject to change).

### Other Requirements:

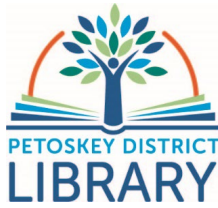
- Serve as a representative for teens in the Petoskey area
- Represent the interests of your school, community, and yourself.
- Your signature below constitutes a pledge that your responses to the questions in this application are accurate and entirely your work. You agree that you have read and agreed to the requirements noted above.

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Student Signature

Date

Please email, mail, or drop-off by March 21 to:  
Petoskey District Library: 500 East Mitchell Petoskey, MI 49770  
Phone: (231) 758-3120  
[vmeyerson@petoskeylibrary.org](mailto:vmeyerson@petoskeylibrary.org)



## PROFESSIONAL REFERENCE FORM

**Applicant:** Please give this form to any non-family member (adult), who you think knows you really well. This could be a family friend, co-worker, or another acquaintance. Please make sure that they complete the entire form clearly and legibly.

Applicant Name: \_\_\_\_\_

**Reference:** You were given this form because the applicant above is applying as a trustee to the Petoskey District Library Board. Your input and support of this person can help them in their efforts.

Reference Name: \_\_\_\_\_

How long have you known the applicant? \_\_\_\_\_

What is your relationship to the applicant? \_\_\_\_\_

Please comment below on why you think this person should serve as a student trustee of the Petoskey District Library. Consider what unique qualities and talents this person can bring to the position.

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Please list an experience or situation of the applicant that stands out to you which reflects an aspect of their character.

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Signature of Reference \_\_\_\_\_ Date \_\_\_\_\_

Phone Number of Reference \_\_\_\_\_

Feel free to write additional comments on the back! Please return this form in an envelope. Return to: Petoskey District Library, Attn: Val Meyerson, 500 East Mitchell Petoskey, MI 49770 by March 21. Questions? Call Val Meyerson at (231) 758-3120 or [vmeyerson@petoskeylibrary.org](mailto:vmeyerson@petoskeylibrary.org)