

**PETOSKEY DISTRICT LIBRARY**  
**Board of Trustees Meeting Minutes**  
**November 25, 2025**

The meeting was called to order at 5:00 PM by President Kim Block.

**Present:** Kim Block, Laura Dinon, Ann Ingles, Moira Donahoe (student) and Val Meyerson, Library Director.

**Absent:** Amy Janssens and Trevor Nelson

**Agenda:** The agenda was approved with no changes by unanimous consent.

**Public Comment:** There was no public comment.

**Approval of Minutes:** The minutes of the October 23 meeting were approved as presented by unanimous consent.

**Approval of Bills:** Payment of the October 2025 bills was approved by unanimous consent.

**Treasurer's Report on Financial Statements:** In the absence of the treasurer there were no comments.

**Reports:**

- Friends of the Library - Cindy Zipp introduced new FOPPL board member Kassie Bartz, who spoke about the annual Candy Cane Village event which will take place at the Carnegie on Friday, December 5. They announced that Clare Simard has also recently joined the board.
- Comments/Questions from Township Representatives - Garrett Muir, representing Bear Creek Township, was present but had no comments or questions.
- Director's Report - In addition to her written report Val spoke about the Feature of the Month and gave a brief presentation on financial resources for libraries. She also reported that the Dewey Decimal System is under discussion in library world as librarians consider changing the way in which collections are organized so that the public can more easily find what they are looking for.

**Board Member Comments:** none

**Unfinished Business:** none

**New Business:**

1. **2026 Meeting Schedule** - A printed meeting schedule was presented stating that meetings are at 5:00 PM on the 4th Thursday of the month except where noted. The Board agreed that the March meeting should be scheduled for Tuesday, March 24 and the September meeting for the 3rd Thursday, September 17, due to anticipated vacations. Normally the November meeting is scheduled for a Tuesday and there is no December meeting. \*Ann moved and Laura seconded to approve the printed schedule as presented with the changes for March and September as noted. Motion carried unanimously.

**Please Note: The secretary has since discovered that the May 23 date on the printed schedule presented is actually a Saturday and the November 20 date is a Friday. The 2026 meeting schedule may have to be revisited.**

2. **2026 Library Closure Dates:** \*Laura moved and Kim seconded to approve the 2026 closure dates as presented. Motion carried unanimously.
3. **Discussion: Payment in Lieu of Health Insurance** - Val described the situation of a current employee planning to move to Medicare, which means a savings to the library budget but a loss of benefit which is afforded all other employees. She proposed a payment in lieu of health insurance for employees in that position. Discussion. There is a problem with timing since the Library Board does not meet in December.  
\*Ann moved and Laura seconded to approve the proposal to allow employees who choose Medicare to receive a payment in lieu of health insurance that covers their actual Medicare costs, up to the amount of the single-coverage premium.

The motion was approved as follows: Laura Aye

Ann Aye

Kim Nay

4. **Information: Moving Forward With Planning Facility Upgrades** - Val explained that she will be meeting with several architecture firms in the next few weeks with the goal of developing a detailed space utilization plan, leading to the creation of a master plan document which will provide information for project timelines and funding. She is also conferring with bond attorneys using the current capital plan which is already documented. Val expects to bring more information to the Board in January or February.
5. **Board Training Information** - Val pointed out some upcoming opportunities for continuing education for library board members through the Library of Michigan and United for Libraries.

**Public Comments:** None

**Adjournment:** The meeting was adjourned at 5:40 PM.

Respectfully submitted, Ann Ingles, Secretary.

