

## **PETOSKEY DISTRICT LIBRARY**

### **Board of Trustees Meeting Minutes**

**January 22, 2026**

The meeting was called to order at 5:00 PM by President Kim Block.

**Present:** Kim Block, Ann Ingles, Amy Janssens, Trevor Nelson, Moira Donahoe (student) and Val Meyerson, Library Director

**Absent:** Laura Dinon

**Agenda:** Ann requested revisiting the meeting calendar for 2026. Kim suggested adding the topic under “Unfinished Business”. The agenda was approved with that addition by unanimous consent.

**Approval of Minutes:** The minutes of the November 25, 2025 meeting were approved as presented by unanimous consent.

**Approval of Bills:** Val answered some questions about the bills. Payment of the November and December 2025 bills was then approved by unanimous consent.

**Treasurer’s Report on Financial Statements:** Val reminded Board members that the December financial report is preliminary and that there will be an official end of the year audit.

Trevor stated that finances continue to look good.

#### **Reports:**

- Friends of the Library - There was no official representative of the Friends present, but volunteer Karen Cole stated that the annual Cabin Fever sale in the used book store will take place at the beginning of March.
- Township Representatives - Garrett Muir from Bear Creek Township was present but had no questions or comments.
- Director’s Report - Val updated the board on the burst pipe situation of Saturday, January 17, which was a part of the fire suppression system. The problem was handled swiftly and efficiently. There may be some drywall replacement necessary. Val introduced Reg Smith, who has started as the

new Facilities Manager due to the retirement of Steve Solomon. She reviewed a great deal of information provided in the board packet including a patron usage study, secret shopper reports, strategic plan review, succession planning, an emergency back-up staffing plan, the staff in-service day on February 6, a library usage statistics comparison for the last three years, the annual report from the Northland Library Cooperative, and an extensive energy audit report for the Carnegie building. The city is using grant money for the audit and to cover the historical refurbishing of at least some of the windows in the Carnegie building. There was a brief discussion on creating goals for the Director for the coming year.

**Board Member Comments:** Kim congratulated Val and the staff on receiving the Marty Van de Car Inclusivity Award at the annual Chamber of Commerce Celebration of Champions event in December and also expressed kudos for the teen think tank and their plan for a community service project. Moira and Amy both spoke of receiving and overhearing many unsolicited positive comments about the library.

**Unfinished Business:** Corrections to the library board meeting schedule for 2026 - the May meeting will be on the 4th Thursday, May 28, and the November meeting will be on Tuesday, November 24.

\*Amy moved and Trevor seconded to approve the corrections to the meeting calendar as stated. Motion carried unanimously.

**New Business:**

- Exception to meeting room policy - The family of a dedicated library volunteer and patron has requested the use of the Carnegie building for a memorial service in his honor. Since the current policy states “no private parties” Val asked for an exception to the policy.

\*Ann moved and Amy seconded to approve the described exception to the meeting room policy. Motion carried unanimously.

- Conduct Policy Review - Proposed changes to the Conduct Policy were discussed, among them the ages of children needing supervision.

\*Amy moved and Kim seconded to approve the proposed changes to the Conduct Policy. The motion carried unanimously.

**Public Comments:** Karen Cole asked what the exception to the meeting room policy was exactly, and Val read her the information from the board packet.

Kim adjourned the meeting at 5:52 pm.

Respectfully submitted,  
Ann Ingles, Secretary