



**Petoskey**  
DISTRICT LIBRARY

**Collection Development Policy:**

***Approved: March 26, 2015***

**Citizen's Request for Reconsideration of Library Materials**

(This form must be fully completed and returned to the director for the item to be reconsidered.)

Requested by: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Library Card #: \_\_\_\_\_

Representing: Self \_\_\_ or Organization \_\_\_ Name of organization: \_\_\_\_\_

Have you read the library's Collection Development policy? Yes \_\_\_ No \_\_\_

**Item to be reconsidered:**

Author: \_\_\_\_\_

Title: \_\_\_\_\_

How was the item brought to your attention? \_\_\_\_\_  
\_\_\_\_\_

Do you know what the literary critics & reviewers think of this item? Yes \_\_\_ No \_\_\_

Have you read/viewed/listened to the entire item? Yes \_\_\_ No \_\_\_

What, in your opinion, is the theme of the item? \_\_\_\_\_  
\_\_\_\_\_

What is your objection to the item? (Please cite pages) \_\_\_\_\_  
\_\_\_\_\_

In what section is the item housed? Adult \_\_\_ Teen \_\_\_ Juvenile \_\_\_

What do you feel might be the result of reading/viewing/listening to the item? \_\_\_\_\_  
\_\_\_\_\_

What are your recommendations for the item? \_\_\_\_\_  
\_\_\_\_\_

Signature of requestor \_\_\_\_\_

Name of staff member receiving completed form: \_\_\_\_\_ Date \_\_\_\_\_

Thank you for your interest in the library's collection. Although careful consideration is given all materials before purchase, we are always willing to re-evaluate them. You will be notified of the outcome of this reconsideration.